Title: [SHORT TITLE THAT INDICATES THE SUBJECT MATTER OF THE RESOLUTION.]

Budget Implications: [INSERT “None” IF THERE ARE NONE; OTHERWISE, CONSULT IN ADVANCE WITH CF&A AND INSERT THEIR RECOMMENDATION HERE. INDICATE ANY DISAGREEMENT BETWEEN THE RESOLUTION WRITER AND CF&A]

Rationale: [INSERT A BRIEF DESCRIPTION OF WHY THE RESOLUTION IS IMPORTANT AND/OR NEEDED AND SHOULD BE ADOPTED BY THE ANNUAL CONFERENCE.]

Submitted by: [INSERT NAME AND CONFERENCE AFFILIATION (i.e., church membership or Conference agency) OF THE PRIMARY SUBMITTER(S) OF THE RESOLUTION. FOR INSTANCE, IF THE RESOLUTION IS JOINTLY SUBMITTED BY MORE THAN ONE COMMITTEE, INDICATE EACH AS FOLLOWS: [NAME OF CHAIR], on behalf of the [NAME OF COMMITTEE]. IF THE RESOLUTION HAS CO-SPONSORS OF VARIOUS MEMBERS, PLEASE INCLUDE THE NAME OF THE PRIMARY PERSON SUBMITTING THE RESOLUTION HERE AND INCLUDE CO-SPONSORS AT THE END OF THE DOCUMENT.]

RESOLUTION: [INCLUDE THE PURPOSE AND ACTION ITEMS OF THE RESOLUTION. BE SUCCINCT AND ADDRESS ONLY A SINGLE ISSUE.]

EFFECTIVE DATE: [INSERT THE PROPOSED EFFECTIVE DATE OF THE RESOLUTION.]

CO-SPONSOR(S): [INSERT THE NAME(S) OF CO-SPONSORS, IF ANY. IF NONE, DELETE THIS SECTION.]

ADDITIONAL INSTRUCTIONS/REMINDERS:

1. Submit electronically to the Conference Secretary Cynthia Taylor at [ctaylor@bwcumc.org](mailto:ctaylor@bwcumc.org).
2. Deadline for submission: January 15, 2017
3. Each resolution should address a single issue.
4. Do NOT use Track Changes.
5. Contact, in advance,
   1. Ann Laprade, Chair/CF&A, if the resolution has financial implications
   2. Jen Ihlo, Chair/Rules Committee, if the resolution seeks to amend the Rules of the Session.