

PROPOSED 2018 CONFERENCE BUDGET

SUMMARY	2016 ACTUAL (UNAUDITED)	2017 BUDGET	2018 BUDGET
Benevolence Factor	17.75%	17.75%	17.725%
Collection Rate	92.08%	92.00%	92.00%
INCOME			
APPORTIONMENTS	14,343,308	14,218,923	14,260,361
NON-APPORTIONED INCOME			
Grants	94,073	122,650	92,850
Event Income	2,132,601	2,089,831	2,150,163
Publications	717	19,176	4,100
Individual Gifts	8,444	0	0
Reimbursements	99,002	99,783	99,783
Other Income/Sources of Funds	616,638	2,027,892	1,805,879
Interest	38,589	30,000	30,000
Carry Forward Budgeted	21,000	21,000	21,000
Carry Forward Unbudgeted	0	0	0
TOTAL NON-APPORTIONED INCOME	3,011,063	4,410,332	4,203,775
TOTAL INCOME	17,354,371	18,629,255	18,464,136
EXPENSE			
<u>DISCIPLESHIP</u>			
REGIONS			
Southern Region	547,106	592,031	604,425
Baltimore Region	571,733	592,131	602,825
Washington Region	619,747	627,438	641,577
Western Region	637,232	603,181	614,776
TOTAL REGIONS	2,375,818	2,414,781	2,463,603
MINISTRY TEAMS			
Connectional Ministries	2,518,741	2,557,569	3,073,908
Focus on Missions & Advocacy	3,970,237	4,135,981	4,098,206
Note: General Apportionments	3,491,262	3,574,385	3,571,610
Congregation & Leadership Development	305,160	365,664	0
Focus on Church Growth	1,192,002	1,224,864	1,190,651
Focus on Church Leaders	285,761	287,634	294,058
TOTAL MINISTRY TEAMS	8,271,901	8,571,712	8,656,823
TOTAL DISCIPLESHIP	10,647,719	10,986,493	11,120,426
<u>STEWARDSHIP</u>			
Operations	3,007,381	3,849,782	3,702,539
Communications	622,987	623,903	655,114
Finance	487,344	509,546	532,377
HR/Benefits	1,889,022	2,217,732	2,036,162
TOTAL STEWARDSHIP	6,006,735	7,200,963	6,926,192
<u>EPISCOPAL OFFICE</u>	415,794	441,799	417,518
TOTAL OPERATING EXPENSE	17,070,248	18,629,255	18,464,136
NET INCOME	284,123	0	0

- Denotes items funded from Non-Apportionment sources
Includes percent non-apportioned if less than 100%

Southern Region

EXPENSES	2017 BUDGET	2018 BUDGET PROPOSED
Personnel		
Total Salary	424,171	433,566
Total Benefits	118,910	120,109
Total Personnel	543,081	553,675
Travel	22,000	22,700
Continuing Education	4,200	4,800
Regional Strategy/Program		
Meetings	1,000	1,500
Washington East District		
District Superintendent	2,500	2,500
Washington East District	2,000	2,000
Annapolis District		
District Superintendent	2,500	2,500
Annapolis District	2,000	2,000
Total Regional Strategy/Program	10,000	10,500
Administration		
Copying and printing	2,200	2,200
Supplies	2,300	2,300
Postage	500	500
Telecommunications	1,500	1,500
Cell Phone	3,750	3,750
Total Administration	10,250	10,250
Property and Equipment		
Equipment	500	500
Contingency	2,000	2,000
Total Southern Region	592,031	604,425

Baltimore Region

EXPENSES	2017 BUDGET	2018 BUDGET PROPOSED
Personnel		
Total Salary	424,171	433,566
Total Benefits	118,910	120,109
Total Personnel	543,081	553,675
Travel	21,500	21,500
Continuing Education	4,800	4,800
Regional Strategy/Program		
Meetings	1,000	1,000
Baltimore Suburban District		
District Superintendent	2,500	2,500
Baltimore Suburban District	2,000	2,000
Baltimore Metropolitan District		
District Superintendent	2,500	2,500
Baltimore Metropolitan District	2,000	2,000
Total Regional Strategy/Program	10,000	10,000
Administration		
Copying and printing	2,200	2,400
Supplies	2,300	2,300
Postage	500	400
Telecommunications	1,500	1,500
Cell Phone	3,750	3,750
Total Administration	10,250	10,350
Property and Equipment		
Equipment	500	500
Contingency	2,000	2,000
Total Baltimore Region	592,131	602,825

Washington Region

EXPENSES	2017 BUDGET	2018 BUDGET PROPOSED
Personnel		
Total Salary	449,561	459,518
Total Benefits	126,027	127,299
Total Personnel	575,588	586,817
Travel	22,500	23,000
Continuing Education	4,200	6,000
Regional Strategy/Program		
Meetings	1,100	1,100
Greater Washington District		
District Superintendent	2,500	2,500
Greater Washington District	2,200	2,200
Central Maryland District		
District Superintendent	2,500	2,500
Regional Coordinator	1,000	1,000
Central Maryland District	2,000	2,000
Total Regional Strategy/Program	11,300	11,300
Administration		
Copying and printing	2,700	2,700
Supplies	2,150	2,150
Postage	500	580
Telecommunications	1,500	1,830
Cell Phone	4,400	4,600
Total Administration	11,250	11,860
Property and Equipment		
Equipment	500	500
Contingency	2,100	2,100
Total Washington Region	627,438	641,577

Western Region

EXPENSES	2017 BUDGET	2018 BUDGET PROPOSED
Personnel		
Total Salary	424,171	433,567
Total Benefits	118,910	120,109
Total Personnel	543,081	553,676
Travel	27,500	29,500
Continuing Education	4,200	4,200
Regional Strategy/Program		
Meetings	1,000	1,000
Frederick District		
District Superintendent	2,500	2,500
Frederick District	2,000	2,000
Cumberland/Hagerstown District		
District Superintendent	2,500	2,500
Cumberland/Hagerstown Dist	2,000	2,000
Total Regional Strategy/Program	10,000	10,000
Administration		
Copying and printing	2,200	2,200
Supplies	2,700	2,700
Postage	500	500
Telecommunications	5,500	5,000
Cell Phone	2,500	2,500
Total Administration	13,400	12,900
Property and Equipment		
Equipment	3,000	2,500
Contingency	2,000	2,000
Total Western Region	603,181	614,776

Connectional Ministries

EXPENSES	2017 BUDGET	2018 BUDGET PROPOSED
Personnel		
Total Salary	266,705	602,933
Total Benefits	74,767	176,659
Total Personnel	341,472	779,592
Travel	13,500	23,800
Continuing Education	4,290	5,490
Department Strategy/Program		
Discipleship Council	1,648	1,648
Connectional Table	3,832	3,832
Board of Laity	7,840	7,840
Ministry of the Laity	44,000	44,000 #
Children's Offering & Seminar	14,250	14,250 #
ROCK Event	270,000	270,000 #
Youth Ministry - CCYM/DCYM	24,000	24,000
Young Adults		
Young Adult Strategy	27,053	27,053 # (5%)
Campus Ministry	353,440	353,440
Camping Ministry	1,440,994	1,502,713 #
Total Department Strategy/Program	2,187,057	2,248,776
Administration		
Copying and printing	1,500	3,000
Supplies	2,000	2,500
Postage	250	750
Cell Phone	2,500	5,000
Total Administration	6,250	11,250
Contingency	5,000	5,000
Total Connectional Ministries	2,557,569	3,073,908 # (60%)

Focus on Missions & Advocacy

EXPENSES	2018 BUDGET	
	2017 BUDGET	PROPOSED
Grant - Quality of Life Retreats	3,696	3,696
Grant - Appalachian Development	3,790	3,790
Grant - MILC (MD Interfaith Legislative Committee)	500	500
Grant - United Methodist Community Services	3,790	2,790
Total Mission and Justice Grants	11,776	10,776
Commission on Disabilities	1,730	1,730
Status and Role of Women	1,730	1,730
Ethnic Local Church Concerns	1,730	1,730
Grants -Unity & Ecumenical Concerns	29,149	29,149
Unity & Ecumenical Concerns Oper Fund	1,061	1,061
Hope for the City	26,084	26,084
Zimbabwe Partnership	64,557	24,557
South Korea Partnership	13,731	13,731
Latin American Partnership	2,252	7,252
Eurasian Partnership	13,843	13,843
Total Advocacy and Partnerships	155,867	120,867
Operating Fund	7,130	7,130
Peace with Justice	8,000	8,000 #
Legislative Advocacy	16,995	16,995
Drugs and Violence	2,186	2,186
HIV AIDS	2,186	2,186
Children and Poverty	11,255	12,255
Native American Ministry	21,000	21,000 #
Religion and Race	1,730	1,730
Family Event - Kings Dominion	0	0
Total Church and Society	70,482	71,482
Board of Global Ministries Secretary	560	560
Education and Cultivation	4,480	4,480
Deaf Ministries	228,900	228,900 # (3%)
Justice for our Neighbors	72,000	72,000
Volunteers in Mission	5,764	5,764
Disaster Response	5,764	5,764
Refugee Resettlement- UMCOR	1,154	1,154
School of Christian Mission	3,695	3,695
Parish Nurse Ministry	1,154	1,154
Total Global Ministries	323,471	323,471
Total Focus on Missions & Advocacy	561,596	526,596
GENERAL & JURISDICTIONAL APPORTIONMENTS		
World Services	1,886,591	1,892,600
Interdenominational Coop	50,654	49,993
African University	57,820	57,064
Black College	258,360	254,984
Ministerial Education Fund	647,696	639,232
	(161,924)	(159,808)
	<hr/> 485,772	<hr/> 479,424
Episcopal Fund	567,897	560,476
General Administration	227,706	224,731
Northeast Jurisdictional Apportionments	39,585	52,338
Total Apportionments	3,574,385	3,571,610
TOTAL FOCUS ON MISSIONS & ADVOCACY	4,135,981	4,098,206 #(1%)

Congregation & Leadership Development

EXPENSES	2017 BUDGET	2018 BUDGET
		PROPOSED
Personnel		
Total Salary	243,033	0
Total Benefits	68,131	0
Contract/Stewardship Resource Specialist	30,000	0
Total Personnel	341,164	0
Travel	15,300	0
Continuing Education	2,200	-
Administration		
Copying and printing	1,500	0
Supplies	500	0
Postage	500	0
Cell Phone	2,500	0
Total Administration	5,000	0
Contingency	2,000	0
Total Congregation & Leadership Developer	365,664	-

Focus on Church Growth

EXPENSES	2018 BUDGET	
	2017 BUDGET	PROPOSED
Grants - New Faith Ministries	385,000	385,000
Grants - New Church Starts	296,224	296,224 #(-12%)
Strategic Growth Initiatives	268,000	178,000
Equitable Compensation	70,000	70,000
New Church Start Strategy Development	70,000	70,000
Small Church Ministry	3,800	3,800
Congregation Development	45,000	45,000 #(-33%)
Latino/Hispanic Ministry	65,000	65,000
Korean Ministry	3,120	3,120
Asian-American Ministry	3,120	3,120
Strengthening the Black Church	15,600	15,600
Older Adult Ministry	0	5,000
New Ministry Opportunities	0	50,787
Total Focus on Church Growth	1,224,864	1,190,651 #(-4%)

Focus on Church Leaders

EXPENSES	2018 BUDGET	
	2017 BUDGET	PROPOSED
Certified Lay Ministry	16,000	16,000 #
Board of Ordained Ministry (BOOM)	74,000	77,000 #(52%)
Other BOOM Expenses	41,250	41,250 #
Ministerial Education Fund - BWC	156,384	159,808
Total Focus on Church Leaders	287,634	294,058 #(33%)

Operations

EXPENSES	2017 BUDGET	2018 BUDGET PROPOSED	
Personnel			
Total Salary	476,280	489,148	
Total Benefits	131,492	140,978	
Total Personnel	607,772	630,126	
Travel	6,800	6,800	
Continuing Education	2,600	2,600	
Strategy/Program			
Annual Conference - Sessions	375,000	385,000	#(52%)
General/NEJ Conference	10,000	10,000	
Operations Administration			
Copying and printing	2,800	2,800	
Supplies	2,100	2,100	
Postage	250	250	
Conference Calls	400	400	
Operational Hospitality	7,200	7,200	
Cell Phone	2,250	2,000	
Contingency	4,000	4,000	
Total Operations Administration	19,000	18,750	
Conference Administration			
Conference Secretary	3,000	3,000	
Legal	123,000	123,000	
Replenish Legal Reserve	200,000	0	
Replenish/Increase Apportionment Reserve (15% goal)	100,000	350,000	
Archives	113,323	116,723	
D & O Liability Insurance	22,000	22,000	
Total Conference Administration	561,323	614,723	
Property and Equipment			
Annual Conference Property			
Conference Property Insurance	143,000	118,000	
Camp Debt Service	160,000	170,000	
Episcopal Residence			
Taxes/fees	9,000	9,600	
Maintenance	5,358	5,358	
Utilities	10,100	10,100	
Capital Expense	2,000	2,000	
Contingency	1,000	1,000	
Total Episcopal Residence	27,458	28,058	#(36%)
Total Annual Conference Property	330,458	316,058	
Regional Offices			
Lease	21,277	21,703	
Service Contracts	1,650	1,650	
Total Regional Offices	22,927	23,353	
Episcopal Office Lease	55,460	55,460	
Facilities Management and IT			
Conference Center Costs			
Office Supplies	15,000	15,000	
Postage	5,000	5,000	#
Conference Center Mortgage	638,802	599,529	#(12%)
Accelerated Mortgage Reserve	700,000	500,000	
Utilities & Service Contracts	90,490	91,990	
Maintenance/ Janitorial & Maintenance Contracts	122,850	129,850	
Improvements, furnishings	1,050	1,050	
Replacement Reserve Fund	108,500	108,500	
Information Technology Costs			
IT Services	72,000	72,000	
Software & Development	15,000	20,000	
Copiers and Machines	23,400	24,400	#(91%)
Computers and software	24,720	25,720	
Telecommunications	21,630	21,630	
Total Facilities Management and IT	1,838,442	1,614,669	
Contingency	20,000	25,000	
Total Operations	3,849,782	3,702,539	#(8%)

Communications

EXPENSES	2017 BUDGET	2018 BUDGET PROPOSED	
Personnel			
Total Salary	366,948	386,845	
Contract services	30,000	30,000	
Total Benefits	102,868	113,346	
Total Personnel	499,816	530,191	
Travel	11,163	11,999	
Continuing Education	3,376	3,376	
Programs and Operations			
Fees and subscriptions	1,025	1,025	
Program supplies	10,000	10,000	
Total Regional Strategy/Program	11,025	11,025	
Administration			
Supplies	3,202	3,202	
Postage	23,000	23,000	
Copying	1,167	1,167	
Printing	62,002	62,002	#(7%)
Cell Phone	3,000	3,000	
Equipment	3,152	3,152	
Total Administration	95,523	95,523	
Contingency	3,000	3,000	
Total Communications	623,903	655,114	#(1%)

Finance

EXPENSES	2018 BUDGET	
	2017 BUDGET	PROPOSED
Personnel		
Total Salary	323,689	338,565
Total Benefits	87,377	95,684
Total Personnel	411,066	434,249
Travel	1,300	1,125
Continuing Education	2,758	2,758
Administration		
Copying and printing	1,827	1,900
Supplies	2,050	2,650
Postage	1,700	1,600
Phone	180	80
Cell Phone	800	800
Bank Fees	22,000	22,000 #
Document Scanning	6,500	6,000
Financial Services Fees	18,000	18,000
Audit	35,000	35,000
Contract Services	1,264	1,264
Contingency	1,500	1,500
Total Administration	90,821	90,794
Property and Equipment		
Equipment	850	700
Sevice Contracts - Accounting Software	2,751	2,751
Total Property & Equipment	3,601	3,451
Total Finance	509,546	532,377 #(6%)

HR/Benefits

EXPENSES	2017 BUDGET	2018 BUDGET PROPOSED	
Personnel			
Total Salary	133,372	138,025	#(21%)
Total Benefits	37,389	48,846	
Total Personnel	170,761	186,871	
Travel	2,800	4,800	
Continuing Education	1,500	1,500	
Strategy and Program			
Human Resources Programs:			
Human Resources	2,500	2,500	
Staff Development	13,500	13,500	
Staff Recruitment	3,000	3,000	
Education Programs Health & Benefits	350	350	
Moving Expense	160,000	160,000	
Retiree Programs:			
Retiree Luncheon	10,000	11,000	#(18%)
Retiree Medical Premiums	1,837,630	1,635,000	#
Laity Retiree Benefits	10,000	12,000	
Total Strategy and Program	2,036,980	1,837,350	
Administration			
Copying and printing	1,527	1,977	
Supplies	1,064	1,064	
Postage	1,300	800	
Cell Phone	800	800	
Contingency	1,000	1,000	
Total Administration	5,691	5,641	
Total HR/Benefits	2,217,732	2,036,162	#(82%)

Episcopal Office

EXPENSES	2017 BUDGET	2018 BUDGET PROPOSED	
Personnel			
Total Salary	246,888	216,990	
Total Benefits	69,211	63,578	
Total Personnel	316,099	280,568	#(28%)
Travel	4,000	12,000	
Continuing Education	1,750	3,750	
Strategy/Program			
Episcopacy Committee	3,000	3,000	
Episcopal Discretionary	25,000	25,000	
Cabinet Budget			
Program/Retreats	20,000	20,000	
Cabinet Strategy	4,000	4,000	
Sustentation	47,000	47,000	
Contingency	2,000	2,000	
Total Strategy/Cabinet	101,000	101,000	
Bishop's Day Apart			
Clergy	2,500	2,500	
Total Bishop's Day Apart	2,500	2,500	#
Administration			
Copying and printing	1,700	1,700	
Supplies	2,500	2,500	
Postage	1,000	1,000	
Phone & Communication	4,200	4,200	
Cell Phone	3,550	4,800	
Total Administration	12,950	14,200	
Property and Equipment			
Equipment	1,500	1,500	
Total Property and Equipment	1,500	1,500	#
Contingency	2,000	2,000	
Total Episcopal Office	441,799	417,518	#(20%)