



## *Request for Financial Assistance*

- Exponential Conference (EXPO) April 24-27, 2017** Registration is through BWC VCO.
- School of Congregational Development (SCD) August 16-19, 2017** Registration is directly with the event.
- OTHER** \_\_\_\_\_ Registration is directly with event.

The Office of Vibrant Communities offers up to \$500 financial assistance to qualified applicants to attend approved events. [**Only check one of the boxes above.**] Registration is to be made directly with the conference/event planner unless otherwise noted.

The deadline for submitting your application to the Office of Vibrant Communities with appropriate pastor and District Superintendent signatures is **30 days prior** to the event start date.

**Name** \_\_\_\_\_ **Email** \_\_\_\_\_

**Church Name** \_\_\_\_\_ **District** \_\_\_\_\_

1. To request financial assistance, the applicant needs to answer the following questions and attach them to your signed application:
  - a. Please describe your church in regards to size, neighborhood, and vision.
  - b. What is the main reason you would like to attend?
  - c. What do you hope to accomplish as a result of the training offered at this conference/event?
2. Upon your return (no later than **30 days after** the event) the attendee needs to submit a summary report and copies of expense receipts to the Office of Vibrant Communities. Failure to submit a report and receipts will eliminate your ability to receive financial support.
  - a. Reports need to explain what you have taken away from this experience and how this will influence your ministry today and in the future.

**Pastor Signature** \_\_\_\_\_ **date** \_\_\_\_\_

**District Superintendent Signature** \_\_\_\_\_ **date** \_\_\_\_\_

Submit completed application to:  
**The Baltimore-Washington Conference UMC**  
**Attn: Office of Vibrant Communities**  
**11711 East Market Place**  
**Fulton, MD 20759-2594**

For Office Use Only	
Received	_____
Approved	_____
Not Approved	_____
Returned for more information	_____